



## Consider SVP Board Service for 2019-2021

At the beginning of 2019, SVP Boulder County will have two to three openings on the SVP Board of Directors. This is a powerful opportunity to create the SVP you want for yourself and our community - well into the future! The Board of Directors has a duty of care, loyalty and obedience – it works to develop and oversee mission, vision, strategy, financial well-being, integrity and accountability, planning, itself, the CEO, and more.

SVP is especially looking for individuals with experience in fundraising, human resources, marketing and communications, and strategy. Ideally, one outside director and one to two Partners members will join the Board in January, 2019.

Let us know of your interest by completing a very short [Board Application online](#) by July 1, 2018. Address questions to a member of the Nominating Task Force (Dennis Berry, Jeanette Marquess, Amy Ogilvie and Jennie Arbogash).

### Timeline

- Applications and resumes accepted until July 1<sup>st</sup>
- Two-way interviews held in August
- Candidate attendance at a Board meeting in fall
- Board crafts ballot in October
- Partnership votes on ballot in November
- New Board members oriented in December
- First Board meeting in January

## Board of Directors Job Description

### About SVP's Board of Directors

The Board of Directors is the governing body of Social Venture Partners Boulder County overseeing vision, mission, and strategy. Additionally, the Board is responsible to identify, recruit, train and develop a diverse board with adequate skills, experience and resources to achieve SVP's objectives. Board members serve as ambassadors for SVP, ensure fiscal health and oversight, and embody the values of the organization.

SVP Board members are elected for three-year terms and may serve no more than two terms in a row. The Board is comprised of 5 to 15 members. The Executive Committee includes the Board Chair, Vice Chair, Treasurer, Secretary, immediate past Chair ex officio (if s/he is still serving on the Board), and CEO ex officio. Members of the Executive Committee accept additional responsibilities to the members-at-large, whose responsibilities are listed below.

At least sixty-seven percent (67%) of the Board must be comprised of Full Partners or Family Partners, with the remaining positions being available to Associate Partners, Nonprofit Consultant Partners, Adjunct Partners, or outside non-Partners. Outside Directors are individuals who are not Members but whom live or work in Boulder County.

Remaining legal requirements of the Board of Directors are noted in the organizational bylaws.

### Responsibilities

- Be knowledgeable about SVP Boulder County's mission, vision, programs, and events.
- Make judgments always based on the basis of what is best for the organization as a whole.
- When making decisions for SVP, put the good of SVP ahead of one's personal interests.
- Accept and abide by the legal and fiscal responsibilities of the board as specified by organizational charter, bylaws, and state statutes and regulations.
- Assume stewardship responsibility for SVP Boulder County's finances by acting as fiduciary guardian of SVP Boulder County's organizational assets. Understand financial statements or commit to learning about financial management. Review and approve the SVP Boulder County annual budget.
- Ensure financial and human resources for the organization. Participate in fundraising activities as appropriate and agreed upon with CEO. Examples include hosting an event, thanking donors, serving as a prospect partner buddy, or other activities.
- Select and hire the CEO. Provide oversight and assessment of the Executive Director. Monitor the CEO's performance and provide support.
- Create and provide oversight of SVP Boulder County's strategic direction. Establish short-term and long-term goals. Assess progress towards goals.
- Prepare, review, revise, and approve policies for the overall management and operation of SVP Boulder County.
- Serve as a leading ambassador of SVP Boulder County's mission, programs, and services, including Partner recruitment and orientation. Refer all media opportunities to the CEO.
- Agree to a three-year board term with the option of renewal for a second consecutive term.
- Attend 75% of monthly Board meetings.
- Prepare for Board meetings and actively participate. Stay informed about Board matters, prepare for meetings and review and comment on issues of importance.
- Make a serious commitment to participate actively in Board and other SVP Partner work.
- Participate in semiannual SVP partner meetings, and important related meetings.
- Build a collegial working relationship with other Board members and SVP Partners.
- Attend at least two other SVP meetings and/or events per year. Examples might include social gatherings, Partner Bootcamps, Boards with Brains and related educational opportunities.
- Commit to annually attend at least one educational session on board governance and nonprofit leadership (may be offerings provided by SVP or another entity, such as BoardSource). The intent is to sustain our emphasis on lifelong learning and development.
- Volunteer for and willingly accept assignments and complete them thoroughly and on time.
- Serve on at least one sub-committee and attend committee meetings.

- Participate in annual self-evaluation of personal Board service.
- Respond to requests for feedback or decisions between meetings over email in a timely manner.

#### Qualifications for Service

- Current Partner (member) or outside non-Partner (as stated above)
- Interest in and willingness to support SVP Boulder County's' goals and objectives.
- Initiative
- Integrity
- Analytical ability
- Sensitivity and awareness
- Leadership
- Sound decision-making ability
- Planning skills
- Ability to organize and monitor work
- Collaborative
- Ability to easily use email and other technology such as cloud services and SVP Connect.